Members Present: Nancy Anderson, Darrel Bostow, Frank Breit (Council Liaison), Jeffrey Golub, Cynthia Parshall, Scott Seifreit, Elizabeth Shaunessy, Georgios Stylianides (Chair), Paul Terry

Members Absent:

Ex-Officios Present:

Others Present: Tony Llewellyn, Alicia Balsera

CALL TO ORDER

Georgios Stylianides, Chair, called the Technology Committee to order at 10:05 am on December 8, 2003.

MINUTES

The minutes of the last two meetings were tabled until the next meeting.

ACADEMIC COMPUTING TECHNOLOGIES

Guest speakers, Dr. Tony Llewellyn and Alicia Balsera with Academic Computing Technologies (ACT) were introduced.

A step-by-step online tour of the ACT features was performed including:
• Emails - students receive 10MB of email space
• Blackboard
• Help Desk
• Technology Training
• Student-Faculty Training

Blackboard issues were brought up. The guests offered some additional information that related to the difficulties they have been facing. ACT faced challenges, including their limitations due to their budget, manpower, and the dramatic increase in Blackboard users in such a short period of time. Lack of ACT staff; USF ACT has only 2 staff members where other smaller institutions have more. A table of Blackboard usage was shown, indicating increase in the number of users while ACT staff remained the same. Lack of communication with faculty was acknowledged and better communication was favored. ACT indicated that decisions were also made based on pilot faculty studies.
CETC members expressed faculty concerns and made suggestions, such as:

- ACT to meet with the chairs of the technology committees once a month
- ACT to consider better communication with faculty, especially when making decisions that would affect faculty
- ACT to seek for and then rank order the faculty users of distance learning technologies at USF
- ACT to invite the top 15-20 faculty members (in terms of total FTE productivity in their courses) and form an advisory group. This faculty group would review issues relating to distance learning—especially including the choice of course management software

Dr. Llewellyn and Alicia provided the committee with a 5-page document indicating several Blackboard issues that were recently resolved. They also offered an open communication with faculty and CETC.

Other input from members included statements such as “Dr. Llewellyn and Alicia were most helpful and open minded, which was perceived as a strength to USF. Certainly these folks are under fire regularly and trying to keep a sinking ship from doing just that with limited manpower. How can one advocate for more dollars to be allocated to their program, which in turn benefits our students, rendering our courses a higher-quality product. That is vital if one of the university's central goals is to become technologically cutting edge.”

**DEPARTMENTAL TECHNOLOGY NEEDS**

Paul Terry and Georgios Stylianides turned in their department’s technology lists. Georgios Stylianides will be speaking to Chairs Council on technology needs.

**NEXT MEETING**

The next meeting will be Tuesday, January 20, 2004 at 1:00 pm in EDU 219.

CETC will be meeting on the following Tuesdays at 1:00pm-2:30pm (3rd Tuesday of each month) in Room 219.

January 20
February 17
March 16, and
April 20

**ADJOURNMENT**

The meeting was adjourned at 11:35 am.

**TRANSCRIBED BY**