Call to Order/Review of Minutes

D. Bostow called the meeting to order at 10:40 am.

Members reviewed the minutes from December 12, 2001. The December minutes were approved by a unanimous vote.

Technology Availability

M. Berson suggested that the Committee determine the best way to market the technology/equipment that is available for use in the College of Education. The equipment use should be maximized. There are currently three areas that have equipment available, PT3, TSR, and FTIC. D. Puglisi offered to contact each department and get their inventory. Each department was asked to provide a list of their resources.

The Committee Chair, D. Bostow, suggested that this information should come as a proposal from the Technology Committee. D. Bostow asked that TSR (S. Seifreit) and PT3 (M. Berson) send him the inventory for their area and he would put something on the web site about the technology and software available, how to schedule for use, and the restrictions. He suggested having different links attached for easy access.

Technology Message

It was suggested to periodically send out a message to the COE and remind them before applying for a grant; they should contact TSR and discuss their proposal. The following is the statement of record:

“The technology resources we use here in the College of Education are like a pie. We all share in the consequences of people cutting new pieces (in the form of requests). If you are planning to apply for a grant, make sure you meet with Scott Seifreit, Director of TSR Seifreit@tempest.coedu.usf.edu at 974-3488 to discuss how your proposal would affect our “pie.” Please do this BEFORE the last...
minute of your deadline. The Dean has agreed that all grant applications should include budget coverage for technology needs.”

S. Seifreit will supply the Technology Committee additional information to include in the statement before it is sent out. He also requested that we recognize those who have contributed each time the message goes out. This way others will see there are grants and programs making contributions.

New Server/Email

Currently everyone has “tempest” attached as part of his or her e-mail address. When the system was setup over eight years ago it was necessary because the technology/post office required it. Then after an update several years later, there were those who wanted to keep it.

It was suggested since a recent server update, everyone should convert to “coedu.usf.edu” only. To accomplish this conversion, it was suggested that everyone be given the ability to use both email tracks. Then, after an adequate amount of time (to notify their mail list) delete the “tempest” mailboxes. The Committee will be preparing a statement to send out at the appropriate time. S. Seifreit stated the system would be set up down the road and TSR would use it first to work out any problems. The new server will give everyone more email capacity.

Technology Room 262

W. Kealy was unavailable. Will be put on February agenda.

Campus ISO

S. Seifreit attended the first formal ISO meeting, January 29, 2002. This group is reviewing the security and requirements of saving electronically created documents. The University monitors everything put or viewed on your computer. Anything other than official University research or business could result in very serious consequences. A system was set up for “whistleblowers” to report any misappropriation of the University’s equipment.

“Everyone” Mail

D. Bostow said a number of people have asked to be removed from the “Everyone” list due to receiving what they call frivolous emails. Removing someone from the “Everyone” list causes him or her, however to miss important and valuable information. D. Bostow proposed to have two “Everyone” lists, one labeled “general” and the other labeled “professional” or official business. The “general” may be used for, e.g., notifying that someone’s car lights are on, offers of tickets, lost & found items, etc. The “professional” is only for official College business and notifications. Another possibility was to create a policy about email use. The consensus was that something needs to be done. D. Bostow will confer with TSR about a solution.
Next Meeting

The next meeting will be Wednesday, February 27, 2002 at 10:30 a.m.

Adjournment

The meeting was adjourned at 12:10 p.m.

Transcribed by

Rebecca Wilkins, Program Assistant
COE College Council