

# USF College of Education - Application for Admission

## USF Sarasota-Manatee

**Semester for which you are applying:**

\_\_\_\_\_ Spring 2008  
 \_\_\_\_\_ Summer 2008  
 \_\_\_\_\_ Fall 2008

**Major/Concentration (Circle one)**

Elementary Education (BEE)  
 Special Education (BEX)  
 Early Childhood (BEC)  
 Social Science Education (EJBSS) or English Education (EJBEN)

**SID:** \_\_\_\_\_

**Name:** \_\_\_\_\_  
Last First Middle/Maiden

**Local Address:**  
 \_\_\_\_\_  
 \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone Number:** (\_\_\_\_) \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Circle your category:** Transfer to USF    Continuing USF student    Former USF student returning

If you are a transfer student, list all institutions you have attended (e.g. Manatee Community College)

\_\_\_\_\_  
 \_\_\_\_\_

**Highest degree attained:** \_\_\_A.S. \_\_\_A.A. \_\_\_B.A. \_\_\_B.S. other: \_\_\_\_\_

**Your application packet must include the following (*it will not be processed if ANY item is missing*):**

❖ **Test scores either CLAST or GKT scores Official Transcripts** from all institutions attended and/or currently attending (excluding USF). If your institution does not release official transcripts, attach an unofficial transcript and documentation from the institution indicating they cannot release them.

❖ If A.A. degree pending from a Florida public institution, complete the following **statement**:

I, \_\_\_\_\_ intend to apply to graduate with my AA degree on \_\_\_\_\_  
Signature date of graduation

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please return completed application to:  
 Student Services – Education Majors  
 8350 South Tamiami Trail, SMC C107 Sarasota, FL. 34243

\*\*\*\*\* **FOR ADVISOR USE ONLY** \*\*\*\*\*

Evaluated by: \_\_\_\_\_ E.O. Hold: YES NO

Date Accepted: \_\_\_\_\_ Date A.A. Degree Pending: \_\_\_\_\_ Date Denied: \_\_\_\_\_

If denied, please explain: \_\_\_\_\_

**Test Scores:**

<b><u>ACT</u></b>	<b><u>SAT</u></b>	<b><u>CLAST</u></b>	<b><u>PRAXIS</u></b>	<b><u>General Knowledge</u></b>
Composite: _____	Total: _____	M _____ R _____	_____	<b><u>Skills Test</u></b>
Scores: _____	_____	W _____ E _____	_____	_____

Overall GPA: \_\_\_\_\_ Catalog Year: \_\_\_\_\_

Program Assistant Use Only: Coded in BANNER: \_\_\_\_\_ DATABASE: \_\_\_\_\_ Mailed Letter: \_\_\_\_\_

## DISCLOSURE OF CONVICTION

When you apply for a teaching certificate, you will be asked to disclose information about any existing criminal records. School districts have the right to know about any arrests, plead of nolo contendere, adjudications withheld, or convictions that their teachers may have sustained. You will also have to supply this information to the state when you apply for a teaching certificate. School districts have the right to obtain information regarding sealed, expunged and/or juvenile records.

Have you ever been arrested for, pleaded nolo contendere to, or been convicted of a first degree misdemeanor or felony? Yes \_\_\_\_\_ No \_\_\_\_\_ (**Please check one and SIGN ON THE SIGNATURE LINE.**) Any future charges or arrests may jeopardize your internship and/or teaching opportunities.

Print Full Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**I understand that if I have an arrest record or if I incur one, that the following information applies:**

- ❖ The College of Education cannot guarantee a placement for the final internship.
- ❖ The College of Education cannot guarantee that at the completion of my academic program, I will receive a Florida Teaching certificate. (The Education Standards Commission of the Florida Department of Education makes these decisions.)
- ❖ The College of Education cannot guarantee that the states with which Florida has reciprocity will issue a teaching certificate.
- ❖ I have been advised to contact the district/s in which I wish to seek future employment as a teacher, to investigate their respective personnel hiring procedures.

Upon applying for final internship, I will be required to include in my Internship application packet:

- 1) A detailed letter explaining the nature of the arrest, the circumstances related to the arrest, final disposition and any conditions set by the court;
- 2) Certified copies of court records, which include my arrest record/s, and any documents related to the disposition of my cares. (This information can be obtained by contacting the Clerk of the Court for the town/country where the offense/s occurred.)

It is important that you retain a personal copy of all documents that are submitted to the Internship office because you will have to present the same documents to the school districts/s to which you apply for employment.

I have read and understand the information contained above.

Signature \_\_\_\_\_ Date \_\_\_\_\_

SID \_\_\_\_\_