Outcomes Assessment Plan/Report

Assessment is the systematic collection, review, and use of information about educational programs undertaken for the purpose of improving student learning and development.

An outcomes assessment plan is completed by faculty members for each program, at each degree level, each academic year. Completed outcomes assessment plans are e-mailed to: Oaplans@acad.usf.edu

At the end of the assessment period, summary items are completed. Completed assessment reports are e-mailed to this address: OARreports@acad.usf.edu.

Information about outcomes assessment activities is located here: http://www.acad.usf.edu/programs/outcomesassessment.html

### Information about this Plan/Report

<table>
<thead>
<tr>
<th>College</th>
<th>EDUCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department</td>
<td>PSYCHOLOGICAL &amp; SOCIAL FOUNDATIONS</td>
</tr>
<tr>
<td>Academic Program</td>
<td>COLLEGE STUDENT AFFAIRS</td>
</tr>
<tr>
<td>Degree Level</td>
<td>GRADUATE – Masters</td>
</tr>
<tr>
<td>Assessment period</td>
<td>What are the beginning and ending dates of this assessment period?</td>
</tr>
<tr>
<td></td>
<td>Beginning date: August 2002</td>
</tr>
<tr>
<td></td>
<td>Ending date: August 2003</td>
</tr>
<tr>
<td>Prepared by</td>
<td>Who prepared this plan/report? List the faculty members involved.</td>
</tr>
<tr>
<td></td>
<td>Wilma J. Henry</td>
</tr>
<tr>
<td>Date Plan Submitted</td>
<td>August 2002</td>
</tr>
<tr>
<td>Date Report Submitted</td>
<td>September 2003</td>
</tr>
</tbody>
</table>
Mission/Goals:

Mission:
Enter all or part of the USF mission statement that relates to this academic program. The mission is located here: http://usfweb.usf.edu/president/vis_val.html

- Teaching and lifelong learning in a student-centered environment
- Research to advance knowledge and promote social, cultural, economic, educational, health, and technological development
- Service based on academic excellence and the ethic of community responsibility
- Improved undergraduate and graduate academic programs that promote intellectual development and student success through a diverse, student-centered environment
- Development of the personal and professional potential of students, faculty, and staff, and enriching the quality of campus life
- Cultural and ethnic diversity and global understanding
- Excellent undergraduate and graduate instruction in a student-centered environment
- Education that promotes freedom, unity, democracy, and understanding in the presence of our Nation’s historical diversity
- Generation and dissemination of knowledge to strengthen our society and the environment

College Mission or Goal(s):
Enter all or part of the College's mission statement and/or goals that relate to this academic program.

The USF College of Education embraces the dual mission of improving the schools of today and inventing the schools of tomorrow. In pursuit of this mission, the College seeks to prepare exemplary teachers, other professional educators, and support personnel from diverse backgrounds to meet the needs of a changing society, to create and extend knowledge, and to transform teaching, learning, leadership and support services through research and informed practice.
Student Learning Outcome #1
What will students know or be able to do or believe by the end of the assessment period? Be specific.

Students in the CSA Program will acquire a broad understanding of student affairs work, its role in higher education, and its effect on students.

**Action items:** These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

**First Means of Assessment:** Describe the procedures, strategies, or means that will be used to collect information on student learning.

Comprehensive examinations will be administered in the semester of graduation to all students. The examinations will cover the full range of material addressed in the program and will be graded by multiple faculty members.

**Criteria for Success:** Describe the criteria for success related to this means of assessment.

All students (100%) will attain passing grades in their comprehensive examinations.

**Summary items:** These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

**Findings:** What findings resulted from assessment activities?

One hundred percent (100%) of the students who were eligible for graduation in 2003, successfully passed their comprehensive examinations.

**Use of Results:** What changes, if any, were made in response to the findings?

To ensure continued quality improvement in grading the comprehensive exams, a minimum of three (3) faculty members will review each student essay.

---

**Action items:** These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

**Second Means of Assessment:** Describe the procedures, strategies, or means that will be used to collect information on student learning.

The list of students admitted to the cohort each year will be compared to the group who have persisted to graduation within three years.

**Criteria for Success:** Describe the criteria for success related to this means of assessment.

Ninety-five percent (95%) of the cohort each year will persist to graduation within three years of their beginning in the program.
Summary items: These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

Findings: What findings resulted from assessment activities?

Of the 21 students who matriculated full-time in the 2000 cohort, 18 (86%) graduated by 2003 (3 yrs).

Of the 1 student who matriculated part-time in the 2000 cohort, 1 (100%) graduated by 2003.

Use of Results: What changes, if any, were made in response to the findings?

A careful review will be conducted of the candidate screening process with a focus on enhancing the process with more introspective interview questions and a survey of non-cognitive variables.

Action items: These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

Third Means of Assessment: Describe the procedures, strategies, or means that will be used to collect information on student learning.

Students will demonstrate understanding of the five research domains established for masters level programs in the College of Education.

Criteria for Success: Describe the criteria for success related to this means of assessment.

A majority of students will perform at a level of “satisfactory” or higher on all five domains as determined by the Outcomes Assessment for EDF 6481.

Summary items: These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

Findings: What findings resulted from assessment activities?

Of the 25 students who were enrolled in and completed the Outcomes Assessment for EDF 6481 during the Fall 2002 semester, 100% performed at a level of “satisfactory” or higher on all five research domains.

Use of Results: What changes, if any, were made in response to the findings?

Action items: These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

Fourth Means of Assessment: Describe the procedures, strategies, or means that will be used to collect information on student learning.
Within three months of completing the program, all M.Ed. graduates will be asked to rate a series of items concerning their level of preparedness in College Student Affairs.

Criteria for Success: Describe the criteria for success related to this means of assessment.

Eighty percent (80%) or more of the M.Ed. students completing the program will assign an overall rating of 4 or above on a 5-point scale to a series of items concerning their level of preparedness in College Student Affairs.

Summary items: These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

Findings: What findings resulted from assessment activities?

Four of the five items received a rating of 4 and above by 100% of the students who completed the survey.

The fifth item (Well prepared to critically evaluate the literature in the field) scored a rating of 4 and above by 83% of the students who completed the survey.

Use of Results: What changes, if any, were made in response to the findings?

Will encourage more students to complete the survey to increase the sample size.

Student Learning Outcome #2
What will students know or be able to do or believe by the end of the assessment period? Be specific.

Students in the CSA Program will develop competence in the applications of their classroom learning to the work setting.

Action items: These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

First Means of Assessment: Describe the procedures, strategies, or means that will be used to collect information on student learning.

All full-time students in the program will be assigned to assistantships, and they will be evaluated annually by the supervising professionals for their understanding of the work environment and their ability to apply classroom material to the work setting.

Criteria for Success: Describe the criteria for success related to this means of assessment.

Assistantship supervisors (95%) will determine that students are performing at a satisfactory level.

Summary items: These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu
Findings: What findings resulted from assessment activities?

According to student internship evaluations, 100% of assistantship supervisors determined that students were performing at a level of satisfactory or higher.

Use of Results: What changes, if any, were made in response to the findings?

Faculty will be engaged with supervisors to compile joint evaluations and intensified supervision to raise the standard from “satisfactory” to “excellent.”

Action items: These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

Second Means of Assessment: Describe the procedures, strategies, or means that will be used to collect information on student learning.

Persistence in assistantships will be measured on an annual basis.

Criteria for Success: Describe the criteria for success related to this means of assessment.

At least 95% of students will persist in their assigned assistantships (assignments are subject to change) through the end of their second year in the program.

Summary items: These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

Findings: What findings resulted from assessment activities?

Of the 22 full-time students admitted in Fall 2002, 20 students (90%) maintained placement in the original assistantship.

Use of Results: What changes, if any, were made in response to the findings?

There will be increased rigor in interviewing, screening, and assistantship matching by including assistantship supervisors earlier in the process.

Action items: These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

Third Means of Assessment: Describe the procedures, strategies, or means that will be used to collect information on student learning.

The rate and nature of employment of graduating students will be measured annually.

Criteria for Success: Describe the criteria for success related to this means of assessment.
At least 90% of recent alumni, those graduating in the past 2 years, will be employed in the student affairs/higher education field upon graduation

**Summary items:** These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

**Findings:** What findings resulted from assessment activities?

Of the 18 students who graduated in Spring 2003, 18 (100%) are currently employed within student affairs/higher education.

Accurate data for those who graduated Spring 2002 is not available.

**Use of Results:** What changes, if any, were made in response to the findings?

Due to the inability to gain sufficient and/or accurate data from alumni, in the future only the employment rate of the graduating cohort will be measured.

### Student Learning Outcome #3

What will students know or be able to do or believe by the end of the assessment period? Be specific.

Students in the CSA Program will develop a commitment to scholarship and their own professional development and growth through learning opportunities presented by professional organizations, literature in the field, and conferences and workshops.

**Action items:** These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

**First Means of Assessment:** Describe the procedures, strategies, or means that will be used to collect information on student learning.

Students will be encouraged to attend professional workshops and conferences before they graduate, and the frequency of their participation will be measured.

**Criteria for Success:** Describe the criteria for success related to this means of assessment.

All students (100%) will attend at least one professional meeting, workshop, or conference.

**Summary items:** These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

**Findings:** What findings resulted from assessment activities?

100% of the students who graduated in Spring 2003 attended at least one professional meeting, workshop or conference.
Outcomes Assessment Plan/Report

Use of Results: What changes, if any, were made in response to the findings?

Students will be expected to take on leadership and/or presenter roles at any professional meeting, workshop, or conference that is attended.

Action items: These items define assessment activities. The completed assessment plan is e-mailed to: oaplans@acad.usf.edu at the beginning of the assessment period.

Second Means of Assessment: Describe the procedures, strategies, or means that will be used to collect information on student learning.

Students in the program will be encouraged to submit proposals for conference presentations and to make submissions of written manuscripts for publication.

Criteria for Success: Describe the criteria for success related to this means of assessment.

At least one-fourth (25%) of the second-year students in the program will have submitted a conference presentation proposal or a manuscript for publication before they graduate.

Summary items: These items are completed after assessment activities, at the end of the assessment period. Completed assessment reports are e-mailed to: oareports@acad.usf.edu

Findings: What findings resulted from assessment activities?

Ninety-five percent (95%) of the students who graduated in Spring 2003 submitted a conference presentation proposal, and at least 25% presented at state, regional or national conferences

Use of Results: What changes, if any, were made in response to the findings?

Students will be expected to not only submit proposals, but to actually present at state, regional or national conferences.