

School of Physical Education & Exercise Science

Instructions for filling in the Plan of Study form.

NOTE: You must use the Adobe Reader© program for this form to print correctly.

Using other programs that can read PDF files will allow you to fill in the form, but they don't always reproduce the form accurately.

To fill in the form – either press the tab key to begin or click the mouse on one of the information fields. You will note that some of the information on the page is set and cannot be changed. In the case of elective courses or transferred courses you may change the information as needed. Fill in only the information that is appropriate for you.

You can advance to the next field by pressing the tab key or by clicking in the next area.

Be sure to type in your personal information at the top.

Catalog Year

The catalog year is the **Fall** of the academic year you entered the program.

If you entered in the spring or summer of 2007, for example, the catalog year is the previous Fall – 2006.

Information specific to Physical Education Majors

Plan I or Plan III

Click on Plan I only if you have a degree in Physical Education and/or are certified in Physical Education.

Otherwise, click on Plan III .

Required Core Courses and Required Content Courses

These courses are set and cannot be changed

You must take the two foundations courses required by the College of Education and you must take the six specialization courses required by physical education.

Note for your records when each of the courses is offered so that you can plan accordingly.

Suggested Electives

A. Add up the required core, required content specialization, and transfer hours.

B. If you need courses to fill out your 30 required hours select from the courses under suggested electives.

C. NOTE: You must delete any courses that you do not want to take and leave only the electives you wish to be in your plan of study.

D. NOTE: When you copy this form to send it to the university there should be **no more than two courses listed under electives.**

If you would like to select different electives from those listed you must first discuss this with your advisor. We suggest that you highly consider the Grant Writing in Physical Education course as this may assist you in acquiring funds for your physical education program. The elective courses, however, are completely up to student selection

Transfer Courses

If you are transferring courses from another university type those courses in the appropriate highlighted area.

Make sure you include your grade and the university where you took the course.

You may use these courses as electives or they may be substituted for one of the required courses in the program.

See your advisor about whether a course from another university will substitute for a required USF course.

Signatures and Mailing Form

After completing the form and filling in your name and date, print two copies of the form and sign them.

Mail one copy to the address below and keep the other one for your records.

Graduate Program Coordinator,
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