



2009 Doctoral Orientation and Retreat  
 Adult, Career, and Higher Education Department  
 Saturday, September 12<sup>th</sup>, 2009

<b>Registration and Continental Breakfast</b> 8:30 - 9:00 a.m.		<b>TECO Room</b>
<b>Welcome and Introduction of Professors and Staff</b> 9:00 - 9:30 a.m.  Dr. Harold Keller, Associate Dean for Academic Affairs  Dr. Ann Cranston-Gingras, ACHE Acting Chairperson		<b>TECO Room</b>
<b>CONCURRENT SESSION I</b> 9:40 - 10:30 a.m.		
	<b>Choosing the Right Programs - Applicants &amp; Prospective students</b> Speakers: Dr. Sullins, Dr. Hernandez-Gantes, and Dr. Young  Information on the different programs offered by the ACHE Department, information about potential career opportunities, and other information that would help to determine whether they would apply to enter the programs.	<b>TECO Room</b>
	<b>Navigating the System/Policies and Paperwork-Avoiding the Pitfalls in the Dissertation Process</b> Speakers: Dr. Diane Briscoe and Lisa Mullen  Committee Appointment, Plan of Study, Qualifying Exam, Proposal, Dissertation...find out about all of the graduate policies and forms required throughout your doctoral studies. The rules, forms, and timelines will be covered in preparation for your activities and deadlines.	<b>Room 408A</b>
	<b>Beyond the Basics: Tools for Dissertation Research</b> Speaker: Susan Arieuw, University Librarian for Education  You know the basics—the library catalog, the databases in education and many of the tools for coursework and basic projects, but now you want to go deeper either because you are getting ready for writing your thesis or you want to submit a manuscript for publication. This workshop will cover the tools researchers use to go beyond the basics to do an exhaustive review of the literature. Learn how to follow the bibliographic trail by using alerting tools, super-Googleing techniques, World Catalog, cited author references, and online dissertations. RefWorks and other citation management tools will be discussed.	<b>Room 213</b>
	<b>Advanced Student Breakout for Post-Qual. Students</b> Facilitators: Carmeda Stokes and Christy Rhodes  Students who have passed their qualifying exams gather for discussion on their own.	<b>Room 413</b>



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<b>CONCURRENT SESSION II</b>		
<b>10:40-11:30 a.m.</b>		
	<p><b>Program Planning for Courses and Experiences - Prospective and New Students</b>  <b>Speakers: Dr. Dellow (HE Program), Dr. Young (ADE Program), and Tina Leslie &amp; Stephanie Holmquist (CTE Program)</b></p> <p>Information about what is needed for early success in the three programs such as writing expectations, course selection and program planning, work with advisors, etc.</p>	<b>Room 413</b>
	<p><b>Choosing Your Dissertation Topic, Starting Now - Continuing Students</b>  <b>Speakers: Dr. Blank, Dr. Eison, and Dr. Closson</b></p> <p>A session intended for students who have not yet begun to identify a topic area for dissertation research, but should be doing so. Helpful suggestions and strategies for getting started will be shared.</p>	<b>Room 408A</b>
	<p><b>Qualifying Exams-How to study -What you need to know -What to expect</b>  <b>Speakers: Dr. James and Dr. Hernandez-Gantes with Tom Szumlic</b></p> <p>Issues to be covered include identifying a program committee, developing a program of courses, preparing for the new Qualifying Exams, and other questions/issues of interest to students.</p>	<b>Room 416</b>
<b>LUNCH AND INFORMAL ROUNDTABLES</b>		
<b>11:40-12:35p.m.</b>		
	<p>A lunchtime with a variety of informal roundtable topics. This is the time for students to mingle with other students with similar interests and with the professors in the ACHE program.</p> <p style="text-align: center;"><b>Available Topics</b></p> <p>International Connections/Thinking and living globally- <b>Dr. Dellow</b></p> <p>Funding Research- <b>Dr. Hernandez</b></p> <p>What Grad school offers? <b>Dr. Pollenz</b></p> <p>Strategies for networking and publishing at adult education conferences- <b>Dr. Closson</b></p> <p>Make the most out of a national presentation at a conference- <b>Dr. Blank</b></p> <p>Getting the most out of teaching, learning, and/or faculty development conferences- <b>Dr. Eison</b></p> <p>College student affairs as a cognate- <b>Dr. Henry</b></p>	<b>TECO Room</b>



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<b>CONCURRENT SESSION III</b>		
<b>12:45 - 1:35 p.m.</b>		
	<p><b>Student to Job Seeker/Searching &amp; Negotiating a First Academic Position</b>  <b>Speaker: Dr. Keller</b></p> <p>Issues to consider in the search for and negotiation of a first academic position. It's not just salary-issues beyond salary to consider in negotiations. Yes, it is acceptable and desirable to negotiate the conditions of a first faculty position.</p>	<b>Room 408A</b>
	<p><b>Successful Writing Strategies--Students Beginning or Writing Proposals &amp; Dissertations</b>  <b>Speaker: Dr. James</b></p> <p>Suggestions for surviving the dissertation writing process.</p>	<b>Room 413</b>
	<p><b>Getting Funded: The Nuts and Bolts of Grant Funding</b>  <b>Speaker: Dr. Cranston-Gingras</b></p> <p>The practical aspects of grant funding will be emphasized in this session. Suggestions for finding appropriate funding sources and reviewing targeted Requests for Applications (RFA's) will be provided. Instructions will be given for preparing competitive proposals with tips for appealing to reviewers and avoiding common grant writing pitfalls.</p>	<b>Room 416</b>
<b>Advanced Students and Doctoral Graduates Panel/Open Discussion with Faculty</b>		
<b>1:45–2:45 p.m.</b>		
	<p><b>Facilitator: Carmeda Stokes</b></p> <p>HE Students: Ruth Slotnick and Ana Torres-Ayala          AE Alumni: Yvonne Williams, Ph. D. and Patricia Maher Ph. D.          CTE Students: Stephanie Holmquist and Tina Leslie</p> <p>In this open session, students may ask any questions to advanced students or past graduates of the program in regards to their experience in the programs. As part of the second portion of this session, students may ask any questions of the ACHE faculty.</p>	<b>TECO Room</b>
<b>CLOSING</b>		
<b>2:45–3:00 p.m.</b>		
<b>Dr. Ann Cranston-Gingras</b>		

We would like to give our deepest appreciation to the students, faculty, and alumni of the Adult, Career, and Higher Education department for their contributions and support both in-kind and monetarily through the USF Foundation.

For more information on how you can contribute to the  
 Adult, Career and Higher Education Department through the USF Foundation,  
 Please contact Christina Stone at 813-974-0020 or [stone@coedu.usf.edu](mailto:stone@coedu.usf.edu)