College of Education
UNDERGRADUATE PROGRAMS COMMITTEE
Friday, September 12, 2008
1:00 p.m., EDU 219

Members Present: John Manning, Georgann Wyatt, Amber Phillips, Tony Tan, Stephen Rushton, Deoksoon Kim, Patty McHatton

Members Absent: Liliana Rodriguez-Campos

Ex-officios Present: Mike Stewart

Ex-officios Absent: Paulette Walker, Erwin Johanningmeier

Others Present: Pam Magasich, Kris Hogarty, Lora Crider

1. Call to Order/Welcome................................................................. Patty McHatton, Chair
   b. An Overview of the UPC

2. Approval of 04/11/08 Minutes
   A motion to approve the meeting minutes was made by Georgann Wyatt and seconded by Deoksoon Kim and the committee voted unanimously to approve them without revisions.

3. Reports:
   a. Final Internship Evaluation – Kris Hogarty
      The new final internship evaluation instrument is currently being reviewed by the cooperating teachers. A piece of the evaluation is being piloted this fall.

   b. Impacts on K-12 Student Learning – Kris Hogarty
      Now there is a NCATE/DOE requirement to have the impact on student learning in K-12 reported. Many areas will have a “pre” and “post” test model to meet this requirement.

   c. Academic Learning Compacts – Kris Hogarty
      This fall is the first time there will be data reporting. She is working with the programs to meet this reporting requirement.
d. Update on reports submitted to the FLDOE – Pam Magasich
Matrices have been sent to Tallahassee. The FLDOE is 2-3 years behind with the IPEP report as the online system was delayed in being activated.

e. Expertise Update – Patty Mc Hatton
A copy of the report was provided to the committee by Patty McHatton from the grant project in Special Education. Various dialogues have begun between areas and collaborations between departments have begun.

f. School Partnerships – Michael Stewart
A preliminary meeting was held with faculty to discuss school partnerships. The Bank of America Gift Agreement has been restructured to allow USF to meet the needs of their school partnerships more effectively.

g. Outstanding Undergraduate Teaching Award Update- Michael Stewart
Having made the changes to the process of notifications and advertising which the subcommittee recommended, there have been more applications.

h. Graduation with Distinction Award Update – Michael Stewart
Having implemented the changes the subcommittee suggested there has been a decline in nominations and this might need to be revisited.

i. Children’s Festival – Patty McHatton
The Children’s Festival will be on March 7, 2009.

5. Discussion items:
   a. Election of Co-Chair for Committee – Patty McHatton
      Stephen Rushton was elected co-chair of the committee. The motion to elect Stephen Rushton was made by John Manning and seconded by Georgann Wyatt and the committee unanimously voted Stephen Rushton as co-Chair.

   b. Course Submission & Review Process Overview – Patty McHatton
      The committee asked that the Faculty Sponsor be emailed asking if there will be a response to the feedback which they received.

   c. Undergraduate Course Review Form – Patty McHatton
      Georgann Wyatt made a motion to adopt the revised Criteria for Reviewing new and changed Undergraduate courses and it was seconded by John Manning. The committee voted to accept the new revised form.

6. For the good of the Order.
   Nothing.

7. The meeting was adjourned.