Members Present: Amber Phillips, Stephen Rushton, Deoksoon Kim, Patty McHatton, John Manning, Georgann Wyatt
Members Absent: Tony Tan, Liliana Rodriguez-Campos
Ex-officios Present: Mike Stewart
Others Present: Lora Crider

1. **Call to Order** ................................................................. Patty McHatton, Chair

2. **Review of 01/16/09 Minutes**
   A motion was made by Stephen Rushton to approve the meeting minutes and was seconded by Deoksoon Kim. The minutes were approved unanimously.

3. **Reports:**
   a. **School Partnership** – Mike Stewart
      A contract with Hillsborough County has been signed by the Superintendent and Dean Kennedy. The contract will be used by with any Hillsborough School with whom the COEDU enters into a partnership. The contract will remain in affect for 2 years at which time it will be renewed if both parties wish to continue the partnership. The contract will be put on the web for viewing.

   b. **Children’s Festival** – Patty McHatton
      In Paulette Walker’s absence, Patty McHatton gave a report of the recent Children’s Festival. The weather was perfect and attendance was greater than last year and planning has already begun for 2010.

4. **Discussion items**
   a. **Assessment data** – Dr. Stewart
      This data will also be given to the UPC Chair when it is sent out in the fall.

   b. **Conceptual Framework Committee report** – Dr. Stewart
      The committee is progressing in its work and anticipates meeting one more time before breaking until September at which time the committee will continue its work. It is the goal of the committee to have a draft document for the faculty to review during fall semester.

5. **For the good of the Order.**
   a. The election of a new UPC Chair will take place at the September meeting.

6. **Adjournment.**