1. **Call to Order** ................................................................. Jeannie Kleinhammer-Tramill, Chair

2. **Review Minutes from 10/10/2008** – Motion to approve the minutes was made by Valerie Janesick and seconded by Jennifer Mariano. The minutes were unanimously approved as written.

3. **Approval of the Consent Agenda** – A motion to approve the consent agenda was made by Liz Larkin and seconded by Valerie Janesick. The Consent agenda was unanimously approved.

4. **Continuing Discussion of Summer Dissertations and Qualifying Examinations** – Jeannie Kleinhammer-Tramill provided a copy of a proposed statement by the department of Special Education regarding summer qualifying exams, dissertation proposals, and defenses.

   “Due to fiscal limitations our university, college, and department are facing, the Department of Special Education faculty anticipates that we will not be available for dissertation defenses, proposals, or qualifying examinations during the summer term. We regret the delay in program completion this may cause our students. Though our faculty is committed to identifying alternate options for graduate policies that would assist students in timely completion of the degree, these conversations are early in the developmental process and may not yield results before the next summer term. We appreciate your understanding of the difficult circumstances we face in these challenging economic times.”

   This statement can be used as a template for other departments to formulate their statements. The statements will be put forth to Faculty Council after they have been gathered and complied. Valerie Janesick will be working on the market piece for the statement. It was suggested that this be added to the statement “The Faculty who are not funded through the summer ....”

5. **Updated listing of courses that fulfill the doctoral level college requirements in the areas of Psychological Foundations, Social Foundations, Educational Measurement/Research and Curriculum and Instruction**

   There was a lengthy discussion on how to best proceed in making up the lists of courses and no clear conclusion was reached on how to best proceed after the lists are made and emailed to Lora. She will compile the lists and hand them out and email them to committee members. It is hoped that there will be some obvious overlap and little discussion will be needed. It was
decided that the first round list will only focus on the Doctoral List and that by next summer to begin on the list for Masters.

6. **New Business**
   a. CARE Statement on Syllabi – The discussion was tabled due to Jeffrey Kromrey being absent.
   b. College requirements for Revised Programs – Lora asked the committee to proceed in the creation of a Change in Program Form for the website.
   c. Reduction in dissertation hours – Valerie Janesick led a discussion on the reduction in the number of dissertation hours from 24 to 12 and the impacts this would have on time to degree and economic implications on the students. The suggestion was made for departments to put forth entire new programs to include the dissertation reduction, rather than propose changes piecemeal.

7. **For the good of the Order.**

8. **Adjournment** – The meeting was adjourned.

Handouts:
Minutes 10/10/08
Care Statement Copy
Revised Program Forms
GPC Consent Agenda
November 7, 2008
Page 2
The links in blue are not active links, for some reason this time I couldn’t make them “clickable” but you can copy and paste them to your browser.

Program Changes

Adult, Career & Higher Education........................................................................................................................................William Young
Ph.D. Curriculum & Instruction: Adult Education
http://www.coedu.usf.edu/main/CC/PhDAultEducation.html
Ph.D. Curriculum & Instruction: Career & Workplace Education
http://www.coedu.usf.edu/main/CC/PhDCareerandWorkplaceEducation.html

Psychological & Social Foundations........................................................................................................................................Debra Osborn
M.A. Counselor Education
http://www.coedu.usf.edu/main/CC/MACounselorEducation.html
M.A. Counselor Education: Career Counseling
http://www.coedu.usf.edu/main/CC/MACareerCounseling.html
M.A. Counselor Education: School Counseling
http://www.coedu.usf.edu/main/CC/MASchoolCounseling.html
M.A. Counselor Education: Clinical Mental Health Counseling
http://www.coedu.usf.edu/main/CC/MAMentalHealthCounseling.html

Certificates

Special Education................................................................................................................................................................. Phyllis Jones
Graduate Certificate in Autism Spectrum Disorder (ASD)
http://www.coedu.usf.edu/main/CC/AutismSpectrumDisorderASD.html

Courses

Educational Leadership & Policy Studies........................................................................................................................... Leonard Burrello
EDA 6190: Educational Leadership: Capacity Building for Continuous Improvement
http://www.coedu.usf.edu/main/CC/EDS6050.html