College of Education
GRADUATE PROGRAMS COMMITTEE
Friday, September 11, 2009
9:30 a.m., EDU 219

Meeting Minutes

Members Present: Valerie Janesick, Jane Applegate, Nancy Anderson, Rosemary Closson, Marcus Kilpatrick, Brenda Walker, John Ferron, Carlos Zalaquett

Ex-Officios Present: Harold Keller, Diane Briscoe, Bill Young

Others Present: Barbara Loeding, Lora Crider

1. Call to Order and the introduction of new members were made by committee chair Valerie Janesick.

2. Words of Welcome and the committee charge were given by William Young, Chair of the Faculty Council.

3. Review Minutes from 04/10/2009
   The motion to approve the meeting minutes with changes was made by Jane Applegate, seconded by Rosemary Closson and unanimously passed.

4. Approval of Consent Agenda (none)

5. Continuing Discussion/Reports
   a. Proposal Review Teams
      Valerie Janesick discussed the procedures and what is expected in the review process for the new members who were attending for the first time. Each review team currently has an assignment with there being 3 courses and 1 certificate up for review. The committee asked that links to the current proposals be sent to everyone on the committee.

   b. Discrepancies between Graduate School requirements and COEDU requirements for Graduate students
      There was a discussion about the existing discrepancies and it was pointed out that the GPC was looking at this from the college level standpoint and not from a department/program standpoint. Three areas out of alignment are: continuous enrollment, transfer of graduate credit, and residency.

      Jane Applegate made a motion stating:
      
      *The College of Education adopt the same standards for Graduate Students in the areas of: Continuous Enrollment, Transfer of Graduate Credit and Residency Requirements that are currently held by the University of South Florida and the Graduate School.*

      Rationale:
      This will bring the college requirements in alignment with USF and Graduate School requirements and to help to eliminate confusion that has been caused because of the conflicting requirements.
The motion was brought forward for a vote and was moved by Marcus Kilpatrick and 2nd by John Ferron. The motion was passed with two abstentions for those two faculty new to the GPC who wished to consult their respective faculties. Thus the COEDU is aligned with the Graduate School and all other units on campus resulting in the following notable changes:
   a. In terms of continuous enrollment that consists of registration after candidacy for a minimum of 2 credit hours of dissertation credit including summer.
   b. The transfer of graduate credit may include up to 50% of the total number of hours for a doctoral program.
   c. There is no university residency requirement for doctoral study.

A question was asked what needed to come before the GPC in light of the adoption of the new changes. It was suggested that Departments can change their requirements and go above these standards but they cannot go below the standard of the Gradute School. Substantial changes to programs along with appropriate rationale need to come forward to the GPC as either informational items or items to be voted upon by the GPC.

The Committee asked that a copy be forwarded to everyone on the GPC of the Matrix comparing Graduate School requirements prepared last year by Jennifer Baggerly.

It was also suggested that the subcommittees from last year suspend their work momentarily.

6. **C&I Core Course Substitutions**
   Harold Keller gave a briefing of a discussion that was taking place today with the Department Chairs, Graduate Program Coordinators and other stakeholders regarding the disaggregation of concentrations in the C&I Doctoral Degree. Tallahassee has finally given approval to move forward with this, but the conditions for moving forward with disaggregation are untenable at this time. That is, it is highly likely that a single package of disaggregated programs would not be successfully approved given the timeline and changes in programs. Therefore, we are considering differentiation of programs or concentrations within the C&I umbrella. The Graduate School provided guidance as to how this may be done, and puts a new light on the relevance/importance of core course substitutions. Cores can be as small as one common course which can have the same number and prefix or same number with different prefixes to reflect the program/department which is using the course or the core can be as large as the college would choose to define them.

The GPC decided to table this discussion of current core course approvals and program differentiation in light of the new direction given by Tallahassee and today’s discussion.

6. **New Business**
   Harold Keller mentioned that Doctoral Student Progress data is available to departments and hopefully will be used as reference as departments/programs reevaluate their program requirements and structures.

7. **For the good of the Order.**
   Rosemary Closson inquired about two items from the April meeting minutes as then listed as potential action items.
a. The suggestion to set parameters on the number of dissertation committees an individual can Chair or hold membership in.
b. Consider holding a town hall meeting with the faculty to discuss the discrepancies between Graduate School Requirements and COEDU requirements.

8. Adjournment

Original Attachments:
Copies of the meeting minutes from 04/10/09