College of Education
Graduate Programs Committee (GPC)
Friday, September 7, 2007

Members Present: Candi Ashley, Michael Berson, Rosemary Closson, Wilma Henry, Zorko Karanxha (for Valerie Janesick), Jeannie Kleinhammer-Tramill, Jenifer Schneider, Lenford Sutton

Members Absent: Rod Evans, Valerie Janesick, Jeffrey Kromrey

Ex-Officios Present: Harold Keller, Ann Cranston-Gingras

Attendees: Diane Briscoe, Rae Clark, Miranda Sloan, Rebecca Wilkins

WELCOME
The first GPC meeting of the year was called to order on Friday, September 7, 2007 at 9:35 am, by Faculty Council Chair, Ann Cranston-Gingras. Everyone was welcomed and each representative introduced themselves.

ELECTION OF CHAIR
Valerie Janesick was nominated for the chair’s position by Len Sutton and the nomination was seconded by Michael Berson. Nominations were then closed with Dr. Janesick being elected by acclamation.

TUITION WAIVERS
A discussion was held in regard to the recent letter from the Associate Provost for Research and Graduate Dean, Delcie R. Durham. Faculty were concerned there would be a large reduction in assistantships and/or fellowships which could impact whether or not a student attends USF. Associate Dean for Academic Affairs, Harold Keller, gave a brief history on the tuition waivers in the College of Education. Dr. Keller explained there was going to be a better accounting as to who would receive the waivers and for how long. An existing policy limiting waivers to no more than the number of hours in a program will be enforced. Bottom line, it is presently unclear what the impact will be on the College of Education.

FACULTY FORUMS ON DISSERTATIONS
At the Faculty Council meeting on August 31st Ann Cranston-Gingras announced the college would like for the GPC to sponsor some faculty forums on dissertations. The Graduate Programs Committee agreed they were the right venue for such an event. A sub-committee was formed to discuss the forums (Michael Berson, Valerie Janesick, Jeannie Kleinhammer-Tramill, Jeffrey Kromrey, and Harold Keller).
INTERNATIONAL GRADUATE APPLICATION CHECKLIST

Last year, Pat Pekovsky, Director of International Admissions and, Tanya Viera, International Graduate Admissions Officer Processing Manager, attended one of our meetings to find out the best ways their office could assist faculty and staff. The committee members asked for a check list that would enable them to ensure that international student’s records were complete. Attached is a copy of the checklist they compiled.

ANNOUNCEMENTS

• It was suggested Paulette Walker, Director, Advising & Internship, be invited to the next GPC meeting to speak about Legal Disclosure issues in our college.

NEXT MEETING

The next GPC meeting is scheduled for Friday, October 12, 2007 at 9:30 a.m. in EDU 219.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.