College of Education
GRADUATE PROGRAMS COMMITTEE
Friday, April 10, 2009
9:30 a.m., EDU 219

Meeting Minutes

Members Present: Valerie Janesick, Jane Applegate, Jennifer Bagerly, Nancy Anderson, Jennifer Mariano, Barbara Loeding, Rosemary Closson, Marcus Kilpatrick, Jeannie Kleinhammer-Tramill, Brenda Walker

Members Absent: Jeffrey Kromrey

Ex-Officios Present: Harold Keller, Diane Briscoe

Others Present: Miranda Sloan, Jennifer Schneider, Lora Crider

1. Call to Order................................................................. Jeannie Kleinhammer-Tramill, Chair
   a. Welcome the newly selected Representatives for GPC for the 2009/2011 Academic Year
      o Special Ed – Brenda Walker
      o ACHE- Rosemary Closson
      o DELPS – Valerie Janesick

   b. Election of Chair and Co-Chair for 2009/2010:
      A nomination for Chair was made by Nancy Anderson that Valerie Janesick be the Chair. A nomination for Co-Chair was made by Jeannie Kleinhammer-Tramill that Jane Applegate serve as co-chair. The motions were seconded by Jennifer Mariano and passed unanimously.

2. Review Minutes from 03/13/2009
   A motion was made to approve the meeting minutes with an edit to be done by Valerie Janesick under the “For the Good of the Order” section by Barbara Loeding and was seconded by Marcus Kilpatrick. The minutes passed unanimously.

3. Consent Agenda
   A motion was made to approve the consent agenda was made by Rosemary Closson and seconded by Jennifer Baggerly. The consent agenda passed unanimously.

4. Discrepancies between Graduate School requirements and COEDU requirements for Graduate students – Harold Keller
   Jennifer Baggerly handed out copies of the matrix which she had created showing the discrepancies between the Graduate School requirements and the COEDU requirements for Enrollment, Transfer of Credit and Residency. Diane Briscoe had filled in the enrollment information for the college of education. A timeline of correcting policies was discussed to have the Suggestions on Survey Monkey before the end of the semester and to hold a town hall meeting in the fall with the faculty. The GPC decided to make up sub-committee to tackle the transfer of credit section due to its complexity.

      Transfer of Credit Sub-Committee
      Jim White
      Harold Keller
      Jennifer Baggerly
Nancy Anderson proposed to limit the number of dissertation committees an individual can Chair. CGS says 5 chairs/5 memberships
Valerie Janesick suggested that a Town hall meeting be held to discuss this with the faculty in the fall. Barbara Loeding felt the choice to adopt what the Graduate School Policy is should not be on the survey.

5. C&I Core Course Substitutions Sub-committee Reports
   a. Social Foundations-Rosemary Closson
      The subcommittee met and Sherman Dorn provided a handout of key attributes of courses in social foundations. The main concern would be if the department would be involved in the review of any potential courses added to the core list.
      a. Psychological Foundations-Jennifer Baggerly
         The main concern of this sub-committee was the instructor qualifications of those teaching the added courses. However, additional input from the committee is forthcoming from a sub-committee member who is currently abroad.
      The sub-committee's overriding concern was “What is best for the student?” To do independent research, prepare them for high quality dissertations- 3 courses might not be enough to prepare students adequately – research degrees Masters/Doctorates, we should consider making Statistics II the entry level course in the C&I Doctorate Degree – while the flexibility is great for the student to have more courses – concern about the quality of the course instructors – want a periodic review of all courses on the core list.
   c. Curriculum – Jane Applegate
      There isn’t a “curriculum” department and the courses are sprinkled around the college taught by various faculty so this made the sub-committees work a bit different.
      i. Sub-committee open to adding course to enrich the students
      ii. Not an ownership issue
      iii. Students need grounding in curriculum/SACS requirement

Summary: Broad spectrum of positions
   a. Stay where we are
   b. Add courses to the formal list
   c. Submit program proposals for individual specific programs
   d. Leave it to the discretion of the student committee to determine what is appropriate for the student

It was suggested that a Faculty Forum might be held to frame the issues/questions with the Faculty Roles/Responsibility Committee.

5. For the good of the Order.
   a. FROM DELPS: (informational item)
      Definition of residency for the stand alone ED.D.in Educational Leadership
      i. The Department of Educational Leadership & Policy Studies, DELPS, has decided to remove the current residency requirement effective from January 2009, and redefine the residency for our students. The rationale
is simple. Our students are working full time in professional positions, do not have assistantships, go to class on Saturdays or after 5:00 PM on weekdays, and pay for their own tuition. Furthermore, since the University has no residency requirement, we would be in line with USF policy. In addition, we are not part of the umbrella C&I degree.

ii. **As a result**, we define the residency requirement as the first 18 hours of doctoral credit taken during twelve consecutive months.

* A discussion was held on the above and it was decided by the GPC that it is a substantive change and must be submitted in a Program Revision to the GPC for approval and not just an “informational item.” *

b. **Analysis of Doctoral Student Progress**
Diane Briscoe spoke about the analysis of doctoral student progress that was sent to the departments by Dr. Keller. She indicated that her office would once again review the files of students in instances where there appeared to be discrepancies between the analysis and what the students had actually completed. The original analysis was created using a variety of electronic databases. A re-review of items that appear to be discrepant should assist in adjusting the databases so as to make future reviews more error free. She suggested that a similar analysis and notification in the future could assist in identifying inactive students and in encouraging these students to complete their degrees in a timelier manner.

6. **Adjournment**

Original Attachments:
- Copy of GPC Draft Minutes 03/13/09
- Consent Agenda
- Comparison of Graduate Studies Requirements
- Key Attributes of Social Foundation Courses
GPC Consent Agenda
April 10, 2009

Certificates
Childhood Education & Literacy Studies

Graduate Certificate in Reading
http://www.coedu.usf.edu/main/CC/ReadingCertificate.html
Reviewed by: Baggerly/Kleinhammer-Tramill

Courses
Adult, Career and Higher Education

Waynne James
ADE 6966 Final Masters Seminar
http://www.coedu.usf.edu/main/CC/ADE6570a.html
ADE 6389 Adult and Cognitive Styles
http://www.coedu.usf.edu/main/CC/ADE6389.html
ADE 6570 International Adult Education
http://www.coedu.usf.edu/main/CC/ADE6570a.html
Reviewed by: Baggerly/Kleinhammer-Tramill

Childhood Education & Literacy Studies

Jennifer Schneider
RED 7315 Survey of Literacy Research Methods
http://www.coedu.usf.edu/main/CC/RED7315.html
LAE 7712 Symbolic Process of Multimedia Literacy
http://www.coedu.usf.edu/main/CC/LAE7712.html
LAE 6749 Composition and the Arts in Literacy Education: Research and Practice
http://www.coedu.usf.edu/main/CC/LAE6749.html
Reviewed by: Closson/Mariano

Jocelyn Blank
EEC 7404 Family Literacy
http://www.coedu.usf.edu/main/CC/EEC7404.html
Reviewed by: Janesick/Loeding

Nancy Williams
RED 7746 Research in Vocabulary and Word Study
http://www.coedu.usf.edu/main/CC/RED7746.html
Reviewed by: Janesick/Loeding

School of Physical Education & Exercise Sciences

Marcus Kilpatrick
PET 6003 Theories and Models of Health and Physical Activity
http://www.coedu.usf.edu/main/CC/PET6003a.html
PET 6085 Body Composition Assessment and Management
http://www.coedu.usf.edu/main/CC/PET6085a.html
PET 6419 Sport Psychology
http://www.coedu.usf.edu/main/CC/PET6419a.html
Reviewed by: Closson/Mariano

PET 6367 Sports Nutrition and Exercise Metabolism
http://www.coedu.usf.edu/main/CC/PET6367a.html
PET 6081 Lifespan Fitness
http://www.coedu.usf.edu/main/CC/PET6081a.html
PET 6389 Fitness Assessment and Prescription
http://www.coedu.usf.edu/main/CC/PET6389a.html
PET 6388 Physical Activity, Health and Disease
http://www.coedu.usf.edu/main/CC/PET6388a.html
Reviewed by: Baggerly/Kleinhammer-Tramill