Minutes

Members Present: Valerie Janesick, Jane Applegate, Marcus Kilpatrick, John Ferron, Jennifer Baggerly, Brenda Walker, Mary Lou Morton, Rosemary Clossen
Ex-Officio Present: Harold Keller, Diane Briscoe
Others Present: Miranda Sloan, Lora Crider

The Meeting was called to order by Valerie Janesick, Chair.

Review Minutes from 01/15/2010

There was a motion made by Jane Applegate to approve the meeting minutes. The motion was seconded by Rosemary Clossen. Jennifer Baggerly pointed out a correction that needed to be made in the meeting minutes. A vote was taken and the minutes passed unanimously with corrections and there were no abstentions.

Approval of Consent Agenda

There was a motion made by Rosemary Clossen to approve the consent agenda. The motion was seconded by John Ferron. A vote was taken and the consent unanimously and there was no abstentions.

New Business

ADE 6385 – Request to add as a foundations course for the MA in Career Technical Education
Bill Blank made his proposal to the committee. It was noted that Psychology and Social Foundations did not grant approval for this course substitution and that the committee wanted to hear the rationale behind the disapproval. Bill Blank will contact Herb Exum and ask for a rationale for the disapproval. It is hoped that through the contact the issue will be resolved and will be able to be voted on at the next GPC Meeting on March 5th.

Reports

Update on C&I Degree Differentiation – Common Core
Harold Keller updated the committee on the departments who have planned to present in the open forums on February 26, March 19, April 2 and April 23.

The committee feels it is important to have a faculty driven oversight of those who would be teaching the “core course” and would be responsible for credentialing faculty to teach the course. There will be a need for multiple sections and the course would need to be developed for online e-delivery.

Quality of Dissertations/Course Currency
Valerie Janesick lead a discussion about the issues which faculty dissertation committee members are facing when you have students who have taken 8-10 years to defend their dissertation and the currency of their course work which affects the quality of dissertations.

Regular publication of faculty serving on dissertation committees
It was noted that faculty should be involving their doctoral students in their research projects and all should be listed when publishing as a result of their work.
Realistic number/ limit of dissertation committees for faculty serve on

**Department Student File Review**

Diane Briscoe urged departments to review their doctoral files and determine where the students are academically and in relation to the university’s time limits on coursework. It was suggested that faculty date and document all communications with students and keep copies in their files. Keep any certified mail receipt copies in the student’s file.

It was suggested that a college standardized tracking system be created for departments to use to track their students. Harold Keller said a system is being generated and will be shared across the college soon. It was also suggested that departments carefully look at readmitting students who have not made expected progress toward graduation.

**For the good of the Order**

Lora reported that the signature pages have been updated and everyone has review assignments.

**The meeting was adjourned.**

Original Attachments/Handouts:
Copy of GPC Draft Minutes 01/15/10
Copy of proposed new form for Research Methods and Currency
College of Education
University of South Florida

Part I – Necessary Research Methods & Currency

This form is to be submitted along with the “Request for Ph.D./Ed.D. Proposal Defense” form where the Doctoral Dissertation Committee members certify that they have read the dissertation proposal and consider it to be suitable for a proposal defense.

Student Name:

Student U#:

Department & Concentration/Program:

Major Professor Name:

Dissertation Proposal Title:

Admission/First Enrollment semester & Year in Doctoral Program:

Projected Degree Completion Date:

Signatures below by student and major professor assert that all courses included as part of the Program of Study are within the currently allowed timeline for degree completion (admission prior to Fall 2007 allows 10 years from first enrollment to degree completion; admission Fall 2007 and later allows 8 years from first enrollment to degree completion; e.g., admitted and enrolled Fall 2006, must complete degree by Summer 2016 or admitted and enrolled Fall 2007, must complete degree by Summer 2015). The student understands that if a request is made to extend the deadline, such a request may be approved only if currency is demonstrated for all courses taken before the 10/8-year allowable interval, a specific timeline for degree completion is specified, and the student and full committee commits in writing to successfully complete the degree no later than the specified timeline.

Signatures below by student, major professor and chair assert that the student has acquired the knowledge in and competence to use the conceptual and technical tools necessary to conduct the research and address the questions. Specify courses taken and semester/year.

Signatures:

Student: _________________________________ Date: ______________

Major Professor: __________________________ Date: ______________

Chair: _________________________________ Date: ______________