Members Present: Ann Cranston-Gingras (Chair), John Ferron, Bobbie Greenlee (for Dr. Bruner), Erv Johanningmeier, Joan Kaywell, Patty McHatton, Weimin Mo, Nancy Williams, Bill Young

Members Absent: David Allsopp, Darlene Bruner, Joann Eickhoff-Shemek, Sherry Kragler, Paul Terry

Ex-Officios Present: Colleen Kennedy, Mike Stewart, Harold Keller

Ex-Officios Absent: Valerie Janesick

Other Attendees: Diane Briscoe, Susan Ariew, Pat Daniels, Anete Vasquez, Jane Applegate, Lora Crider

1. Call to Order and Welcome............................Ann Cranston-Gingras

2. Approval of Minutes
   a. Motion to Approve – Young
   b. 2nd – Ferron
   c. McHatton – spelling error
   d. Unanimously approved

3. Approval of Consent Agenda
   a. Motion to Approve – Williams, 2nd Motion – Young
   b. Motion to approve w/o LAE 6738 – Ferron 2nd Johanningmeier
   c. Discussion of LAE 6738 – Kaywell/Williams/Ferron/Johanningmeier
   d. Motion to approve consent agenda with LAE 6738 tagged back on made by Young, 2nd Greenlee, vote 4 yes, 1 no, 1 abstain

4. Dean’s Report.....................................................Dean Kennedy
   a. Ida S. Baker Scholarship Dinner and Awards attended with Dean Kennedy: Diane Briscoe, Deidre Cobb-Roberts, Donna Elam and Mike Stewart. USF College of Education gave three scholarships.
   b. TSR Leadership Update – Allison Robinson has accepted the position of Director of TSR. She has served as Director of TSR in the College of Education at the University of Wisconsin/Milwaukee and is currently employed by IT at USF Health Sciences. She will begin on December 14, 2008.
   c. Faculty Meeting will be held on Wednesday, December 5th at 2:00 pm in the Doyle Theater in the Stavros Center, 2nd Floor with the reception to follow in the Rotunda. We will be recognizing three retiring faculty and honoring the work of Interim Chair Dr. Marie Hill as we have now hired Dr. Leonard Burrello as Chair of Educational Leadership and Policy Studies. There will be a research update by Dr. Bruce Jones and the Diversity Committee will report on past and future activities.
   d. The Dean met with several faculty groups over the last month and appreciated the opportunity to learn more about their programs, research and issues of interest.
   e. The 11th Annual Education in Action Luncheon was held earlier this month and Dr. Earl Leonard, former Superintendent of Hillsborough County Schools was the guest speaker. He was able to emphasize to the audience the important role of the College of Education plays both locally and nationally.
f. Dr. Donna Elam was appointed by Governor Christ as Chair of the Florida Commission on Human Relations. An event was held in the college to celebrate this important appointment.
g. The scheduling discussion is still ongoing with the Provost’s Office. The College is already at the University target of 62% space utilization between 8am and 5pm. Classes held in conference rooms do not count toward space utilization. The College is requesting an exception to teach 3 hour blocks of courses during the K-12 school hours. Dean Kennedy is optimistic about receiving the exception.

5. **Departmental Governance Documents**
   a. Secondary Education Document
   b. Need to have process to review these documents
      1. Volunteers as they come?
      2. Standing Committee
   c. Role of Faculty Council
      3. To make sure all is in aligned with the spirit and rule of the Faculty Council Constitution.
   d. Need volunteers – Ann Cranston and Nancy Williams will review the document.
   e. Deans office to play a role in review?

6. **Dissertation Forum Update**
   a. Harold Keller gave a brief explanation of the documents which are not posted on the College Council website which came from the forum discussion.

7. **GPC Chair’s Report........Ann Cranston-Gingras (for Valerie Janesick)**
   a. Consent Agenda

   **UPC Chair’s Report................................................. Patty McHatton**
   a. Three subcommittees are in the process of meeting to review: Graduation with Distinction, Outstanding Undergraduate Teaching Awards, and the Final Internship Assessment Instrument.
   b. UPC Approved a new policy that Instructors to be allowed to be part of the **student** (NOT SURE IF THIS IS CORRECT) grievance process. This has moved now to GPC but GPC is asking for a written rationale behind this policy.

8. **Faculty Council Survey**
   a. a draft of questions was passed out to those in attendance. The questions were reviewed and edits were proposed.
   b. Questions to be handed out at the Faculty Meeting regarding governance participation.

9. **New Business**
   a. The White Paper on Reading sent out by Jenifer Schneider will be placed on January Faculty Council Agenda.
   b. Susan Ariew from the library handed out a survey which she wants to have emailed via the Dean to all college of education faculty. The College of Education was selected by the Library as a test pilot college to review all education related periodicals housed in the Library and try to determine which ones are being used and which ones are never used and might be discontinued.
   c. Sarasota Update – the Faculty of Sarasota are concerned about the affect of separate accreditation will have on their campus. Sarasota is to be independent by 2012. It was suggested that the Sarasota faculty might want to express concerns to the Faculty Council and that the council might want to make a statement with the support of the Dean.

10. **Adjournment**
Secondary Education – new certificate – Phil Smith
Graduate Certificate in ESOL
Cross-Cultural Issues in Teaching ESOL ........................................FLE6167
Applied Linguistics for Teaching ESOL ........................................FLE6367
Curriculum & Instruction Materials Development of Teaching ESOL ........FLE6433
Assessment & Progress Management for Teaching ESOL ....................FLE6434
Instructional Methods & Strategies for Teaching ESOL .......................FLE6371
Moved to approve (Henry), seconded (Berson), approved.

Secondary Education – new course – Phil Smith
ESOL for School Psychologists & School Counselors ..........................FLE6360
Moved to approve (Henry), seconded (Berson), approved.

Secondary Education – new course – Jane Applegate
The Education of English Teachers .................................................LA 6739
Moved to approve (Schneider), seconded (Sutton), approved

Secondary Education – new course – Joan Kaywell
Teaching Reading in English Curriculum .......................................LA 6738
A spirited discussion was held.
Moved to approve (Evans), seconded (Henry), approved with one dissenting vote