Members Present: Ann Cranston-Gingras (Chair), John Ferron, Darlene Bruner, Joan Kaywell, Weimin Mo, Sherry Kragler, Nancy Williams, Bill Young, Erv Johanningsmeier

Members Absent: David Allsopp, Paul Terry, JoAnn Eickhoff-Schemek

Ex-Officios Present: Mike Stewart, Harold Keller, Valerie Janesick, Patty McHatton

Ex-Officios Absent: Colleen Kennedy

Other Attendees: Daphne Thomas, Roger Brindley, Lora Crider

1. Call to Order and Welcome.................................Ann Cranston-Gingras

2. Approval of 01/25/08 Minutes
   a. Motion to Approve – Young, 2nd – Janesick, unanimously approved

3. Approval of Consent Agenda
   a. Motion to Approve – Ferron, 2nd Kragler, unanimously approved

4. Dean’s Report.......................................................Associate Deans Keller & Stewart
   1. Budget - Dr. Keller stated as the information is received it will be passed on quickly as possible.
   2. Summer – Dr. Keller spoke about the memo which has been submitted to the University with the special justification for summer courses citing 20% of the COEDU’s enrollment comes from summer courses and all the programs rely on summer courses for timely completion of degrees.
   3. Research Summit – Dr. Keller reminded faculty about the upcoming Research Summit to be held on Friday, March 7 in TECO. 3 hours of discussion, small groups and determining action steps.
   4. Hillsborough County Teacher of the Year – Dr. Stewart reported on attending the ceremony held last night with Drs. Puglisi and Walker. There were 12 finalist and 7 of the final 12 have direct ties with the College of Education. Debbie Dowell, as USF COEDU Graduate from 1992 was selected as Teacher of the Year in Hillsborough County.
   5. Children’s Festival – Dr. Stewart reminded everyone that tomorrow is the Children’s Festival from 11 am – 3pm. There are over 40 booths this year and encouraged everyone to stop by even if they were not directly involved.

5. Committee Reports
   a. GPC Chair Report...............................................Valerie Janesick
      Dr. Janesick publically thanked Lora Crider for her work on the website and activating the tracking module. It is anticipated that the entire system will be operational by the end of this term. She discussed the course proposal submission process and spoke about improvements that are still going to be made to ensure that only complete proposals are submitted.
   b. UPC Chair Report...............................................Patty McHatton
      The committee is reviewing the Final Internship Evaluation and will continue working on this and hopefully by fall have some suggestions ready. Dr. McHatton stated that most of the information needed for the reports to Tallahassee has been received with only a few missing
syllabi and that Pam Magasich would be contacting anyone who might have missing information.

6. **Sub-Committee Updates**
   a. **Survey Committee** – have met and are working on getting something ready to present. The group has now received over 70 surveys.
   b. **Interdisciplinary Collaboration** – Dr. Nancy Williams and Dr. Darlene Bruner met and were able to come up with ideas for next steps. Drs. McHatton and Colucci from Special Education met with them and are joining in as part of this effort. It is hopeful as a next step to expand the number of faculty. The group will report again next month.

7. **New Business**
   a. Elections – Departments should be holding their departmental rep elections prior to the April meeting so the new reps can attend the April meetings of the GPC and UPC.
   b. After April’s meeting the Faculty Council will be meeting to elect a new Chair.
   c. Dr. Weimin Mo spoke about the recent Children’s Literacy Symposium held at Sarasota. With limited funding this year, the group chose to use inside sources for speakers and panelist. The Sarasota Reading Festival wishes to make this event part of their Festival and will provide funding.
   d. Dr. Joan Kaywell spoke about the Ted Hipple Special Collection of Autographed First-Edition and Out-of-Print Young Adult Books available in the special collection at the USF Library. There are over 400 books in this special collection.

10. **Adjournment**
Undergraduate Program Committee

Secondary Education – New Course – Pat Daniel (approved after discussion and suggested changes will be made)
   Teaching Reading in Secondary English Curriculum.........................................................LAE 4337
   (Drs. Julia White and Jim King reviewed the course.)

Graduation with Distinction Award – Dr. Faucette commented on the requested changes by the Faculty Council on the GPA. The GDA Committee agreed with the suggested changes for the GPA. The new GPA requirement is: “3.5 in the last 60 hours excluding the last semester of internship and any course taken in the semester. Also, at the time of graduation, the student must have completed a minimum of 45 credit hours at USF since being admitted to the College of Education.” The motion to accept and approve the changes was made (King), seconded (Tan), and unanimously approved. This will appear on the Faculty Council Consent Agenda on 02/29/08.

Review Grievance Committee Motion - Dr. Stewart read the past revision regarding who can serve on the Grievance Committee that was approved and asked for it to be rescinded. He then put forth a revision which excluded instructors from serving on the Graduate Grievance Committee. A motion was made (White) to approve the revised policy, seconded (Meadows), and approved unanimously. (Omitted last month)

Graduate Program Committee

Review of Programs/Courses/Certificates (for vote):

Adult, Career and Higher Education – New Course -Bill Blank (Approved)
   * EVT 6169 - Enhancing Career & Technical Education Curriculum
   * EVT 6664 – School Community Development
   * EVT 6661 – Current Trends
      (Reviewed by Michael Berson and Jenifer Schneider)

Adult, Career and Higher Education – Program Change -Bill Blank (Approved after discussion and clarification)
   *MA in Career & Technical Education
      (Reviewed by Valerie Janesick and Rosemary Closson)
      The changes to the program were entered onto the record as follows: “Allow CTE Programs (temporary number EDG 6931) to be used as a process cored requirement for the Plan III as is already the case for Plan I. Allow achievement of the National Board Certification as a means of reducing a student’s planning program by three semester hours (Plan I and III)”

Adult, Career and Higher Education – Course Change -Bill Young (Approved)
   * ADE 6906 - Independent Study
   * ADE 6930 – Selected Topics in Adult Continuing Education & Human Resources Development
      (Reviewed by Valerie Janesick)

Educational Leadership & Policy Studies – New Course- Darlene Bruner (Approved)
   * EDA 7193 - Organizational Leadership & Systems Theory
      (Reviewed by Jeannie Kleinhammer-Tramill and Jeff Kromrey)

Psychological & Social Foundations – New Course – Jennifer Mariano (Approved)
   • EDF 7555 – Moral Development in Education
      (Reviewed by Rosemary Closson and Valerie Janesick)

Secondary Education – New Course - Barbara Cruz (Approved)
* SSE 5946 - Practicum Social Science Education
  (Reviewed by Jeannie Kleinhammer-Tramill and Len Sutton)

Secondary Education – Program Change - Rick Austin (Approved)
  * M.A. in Secondary Mathematics Program (6-12)
    (Reviewed by Candi Ashley and Wilma Henry)

Secondary Education – New Course - Howard Johnston (Approved)
  * ESE 7415 - Teaching and Learning in the Content Area
    (Reviewed by Jeannie Kleinhammer-Tramill and Len Sutton)
    A friendly amendment was suggested by Dr. Sutton to drop the letter grade “D” from the first page of the proposal for consistency and clarity and the amendment was accepted by Dr. Thornton.

Secondary Education – New Course – Pat Daniel (Approved after discussion and clarifications)
  * LAE 6923 – Teachers Writing: A Writing Workshop Approach to the Teaching of Writing
  * LAE 6792 – Professional Leadership and Research in the Teaching of Writing
  * LAE 7736 – Research and Theory in the Teaching of Writing
    (Reviewed by Wilma Henry and Candi Ashley)

Special Education – New Course - Phyllis Jones (Approved)
  * EEX 6619 - Positive Behavior Support
    (Reviewed by Michael Berson and Rod Evans)