COLLEGE OF EDUCATION  
Faculty Council  
January 25, 2008  
12:15 pm – EDU 219  
Meeting Minutes

Members Present: Ann Cranston-Gingras (Chair), John Ferron, Darlene Bruner, Joan Kaywell, Weimin Mo, Joann Eickhoff-Shemek, Sherry Kragler, Nancy Williams, Bill Young

Members Absent: Erv Johanningmeier, David Allsopp, Paul Terry

Ex-Officios Present: Colleen Kennedy, Mike Stewart, Harold Keller, Valerie Janesick

Ex-Officios Absent: Patty McHatton

Other Attendees: Jenifer Schneider, Lora Crider

1. Call to Order and Welcome.................................Ann Cranston-Gingras

2. Approval of Minutes  
   a. Motion to Approve – Young, 2nd – Ferron, Unanimously approved

3. Approval of Consent Agenda  
   a. Motion to Approve – Bruner, discussion friendly amendment proposed by Joan Kaywell, not accepted, after discussion, 2nd Motion to approve– Young, vote taken, 7 to approve, 1 abstained, 1 objected

4. Dean’s Report.........................................................Dean Kennedy  
   a. Budget Issue – from the Dean’s Email of 01/25/08
      I am writing to provide you with an update regarding the budget. I will be brief as I know your time is precious and long e-mails are difficult to read. I will also be speaking with the Faculty Council today re: the budget and have met with several programs and departments this week during my regular meetings with programmatic groups. However, I wanted to give all of you a quick capsule summary at this point.

      • If you have not yet watched the "Message from President Genshaft on State Budget Shortfall" available at http://www.usf.edu/index.asp, I encourage you to do so.

      • Please review the e-mail from Provost Wilcox describing the impact the budget shortfall will have on Academic Affairs (Attachment 1). Note that the Provost stated USF has already taken a 3.6% cut this year; we will take another cut of 3.8% before the end of this fiscal year, and prepare for a cut of 7.6% in next year’s budget. I believe it is important to emphasize that Provost Wilcox stated, “Vice Presidents will jointly look for system-wide reductions as well as the possibility of generating new revenues, especially through transforming business practices, this is not the time to panic or to be influenced by ill-informed conjecture.”

      • Deans have been given some general principles to guide colleges in the budget reduction process that I shared with Department Chairs (Attachment 2). USF has not yet operationalized the process; however, I anticipate that more will be learned on Monday at our regular Council of Deans meeting with the Provost.

      • The Provost and Senior Vice Provost met with deans this week to discuss on-going searches. As you know, I authorized only the most critically needed searches this year, which included: Chair of Educational Leadership & Policy Studies, School Psychology, Foreign Language/SLAIT, and Instructional Technology. The Chair of Educational Leadership & Policy Studies has been hired. The three faculty searches are underway.
with candidates being interviewed. By today, deans are to submit to the Provost data pertaining to searches and provide a prioritized list. I am making a case to hire the 3 remaining faculty positions for which searches are currently underway because I can make a strong case for them using the "Guidelines for the Review and Prioritized Approval of Funding for Vacant Faculty Lines at USF (Academic Affairs, Tampa – Attachment 3). I should also emphasize that the College of Arts & Sciences will also put a high priority on the Foreign Language/SLAIT position for our jointly offered doctoral program in this area).

- Deans will be participating in a strategic directions retreat with the President, Provost and campus leaders next week to discuss strategies for making progress toward achieving USF’s goals.

I hope that you will take heart in the Board of Governor’s action yesterday to raise tuition by 8% and by giving University President’s the authority to do what needs to be done to guide their institutions during a very difficult time. I believe the Board of Governor’s made a very convincing case that now is the time to focus on preserving quality and that SUS institutions cannot keep “doing more, with less.” It is my privilege to serve as your dean. We will be working very closely with department chairs and center/institute directors to maintain the high quality of our programs, protect and preserve the faculty’s research and innovation activities, ensure the timely progress of students toward graduation, and maintain the financial integrity of the institution.

b. Deans and members of the President’s cabinet and others will attend the President’s Leadership Retreat to discuss Budget Challenges – 01/28-29/08
c. A Donor to the college wants to create a scholarship in education which will be announced as soon as it is finalized.
d. Olin Mott is seeking to expand his scholarship program in conjunction with Joshua House and the Hillsborough County Sherriff would like to join the effort.
e. Bruce Jones and I met with Hillsborough County School Superintendent Elia, Jack Lamb, and Leonard Burrello to discuss activities related to the Tampa Bay Educational Partnership which has proven to be so effective in generating external funding. Dr. Burrello emphasized the role of Leadership and developing leadership for the schools.
f. Dr. Harold Keller participated in the USF Diversity Summit Panel. Drs. Cobb-Roberts and McHatton were both recognized and honored for their advocacy in diversity.
g. No decisions have been made yet by the Provost regarding the summer schedule. However, he has asked colleges to plan for summer and submit our requests. Owning to the importance of summer for our students I will make a strong case to maintain our offerings.
h. Harold Keller reported that the COEDU Research office is planning a ½ day conference for faculty featuring journal editors in the college and writing for publication. Also featured will be faculty participating in externally funded grants. Faculty will also have an opportunity to interact regarding their research interests.

5. Committee Reports

a. GPC Chair Report.........................................................Valerie Janesick
   In addition to the consent agenda, Valerie to the Council that the GPC is making progress toward the online course submission tracking process being reality.

b. UPC Chair Report...............Michael Stewart on behalf of Patty McHatton
   It was noted that the items on the Agenda belonged on the UPC Consent Agenda and each item was explained to the Council what changes were made. The items from the Agenda are to be moved to the consent agenda as approved by the faculty council with one suggestion to the Graduation with Distinction Committee look into raising the GPA requirement for the award.

6. Departmental Governance Documents
   Ann Cranston-Gingras & Nancy Williams reviewed the Secondary Education Governance Document and made 3 suggested changes which Joan Kaywell will pass to Dr. Thornton
7. **New Business**
   a. Faculty Council wants to acknowledge the hard work that TSR has done in recent days with the email server outage and remaining polite and very patient during the outage and service restoration.
   b. Faculty Council Surveys handed out at the first faculty meeting have continued to come to the point where there have been about 65 surveys received. Some have extensive feedback and Ann asked for volunteers to help look at the data and compile something to present at the last faculty meeting of the year. Valerie Janesick, Joan Kaywell and Ann Cranston-Gingras will be taking on this task.

10. **Adjournment**
Graduate Programs Committee

Childhood Education – New Course – Jenifer Schneider
LAE 7711……………………..Survey of Research on Writing Development and Instruction.
  • Moved to approve, seconded and was approved unanimously.

Educational Leadership & Policy Studies – New course – Darlene Bruner
EDA 7230 ……………………….….Special Educational Law for School Administration
  • Approved with the provision that Special Education Department can also offer this course as well as the department of Educational Leadership and Policy Studies.

Secondary Education – certificate revision – Helen Gerretson
Graduate Certificate in Mathematics Education
  • Moved to approve. (Henry), seconded (Closson) Approved unanimously

Undergraduate Programs Committee

Graduation with Distinction Award – Dr. Stewart reported on the committee’s suggested changes. The motion to accept and approve the changes was made (Meadows). seconded (Tan), and unanimously approved. (The Faculty Council recommended that the GPA be looked at and consider raising the GPA)

Outstanding Undergraduate Teaching Award – Dr. Stewart reported on behalf of Dr. Rodriguez. Dr. Stewart read the suggested changes which were formatting and not content changes to the committee. A motion was made (White) seconded (Tan) and unanimously approved.

Review Grievance Committee Motion
  Dr. Stewart read the past revision regarding who can serve on the Grievance Committee that was approved and asked for it to be rescinded based on input from GPC. He then put forth a revision which excluded non-tenure faculty from serving on the Grievance Committee.
  A motion was made (White) to approve the revised policy, seconded (Meadows), and approved unanimously.